

Aveda Fredric's Institute Consumer Information & Disclosures

2010/2011 Tuition

Cosmetology
Tuition \$16350
Kit \$1300
Registration Fee \$300
Application Fee \$50
Total \$18000

2010/2011 Tuition

Managing Esthiology
Tuition \$8185
Kit \$665
Registration Fee \$300
Application Fee \$50
Total \$9200

Cost of Attendance (Based on Months for Each Program)

Tuition & Fees	\$16350
Books & Supplies	\$1300
<u>Off Campus</u>	
Room & Board	\$11198
Other	\$6182
<u>Off Campus with Family</u>	
Other	\$8393

Total off Campus	\$35030
Off Campus with Family	\$26043

Retention Rates- Information collected from IPEDS Fall 2009 Rates

Cincinnati 97%
Indianapolis 96%

Graduation Rates-Information collected from IPEDS survey 2010 Rates

Cincinnati 89%
Indianapolis 92%

Completion Rates-July 1, 2009-June 30, 2010

The on-time amount of weeks to complete the program as published in the Cincinnati's catalog is 41 weeks.
57.9% Completion-41 week completion
98.8% Completion-53 weeks (maximum timeframe at 125% of published program is 53 weeks)

The maximum timeframe in months to complete the program as published in the Indianapolis catalog is 39 weeks.

80.6 % Completion-39 weeks
91.9% Completion-50 weeks (maximum timeframe at 125% of published program is 50 weeks)

Placement Rates Jan 1, 2009-Dec 31, 2009-NACCAS Accrediting Agency Rates

Cincinnati Rates 88%
Indianapolis Rates 90%

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Median Loan Debt

Title IV Cincinnati-Cosmetology \$2200-July 1, 2009-June 30, 2010

Title IV Cincinnati-Cosmetology \$8442-July 1, 2010-June 30, 2011

Title IV Cincinnati-Esthiology \$7407-July 1, 2010-June 30, 2011

Non-Title IV-Cincinnati \$371

Title IV Indianapolis-Cosmetology \$5500-July 1, 2010-June 30, 2011

Indianapolis-Cosmetology was \$0 due to partial Financial Aid-July 1, 2009-June 30, 2010

Non-Title IV-Indianapolis \$8151-July 1, 2009-June 30, 2010

CIP Codes

<http://www.onetcodeconnector.org/ccreport/39-5012.00>

Cosmetology 12.0401

Esthiology 12.0409

Manicurist 12.0410

Instructor 12.0413

SOC-Standard Occupational Classification Codes

Cosmetologists 39-5012

Esthiology 39-5094

Manicurists 39-5092

Instructor 187.167-058

College Navigator Site

<http://nces.ed.gov/collegenavigator>

Aveda Fredric's Institute-Cincinnati

3654 Edwards Road

Cincinnati, Ohio 45208

513-533-0700

Aveda Fredric's Institute

6020 East 82nd Street

Indianapolis, Indiana 46250

317-578-500

Ohio State Board of Cosmetology

1929 Gateway Circle

Grove City, Ohio 43123

License # 000616

614-466-3834

Indiana Professional Licensing Agency Cosmetology

402 West Washington Street W072

Indianapolis, Indiana 46204

License # SC10500007

317-234-3031

National Accrediting Commission of Career Arts & Sciences, INC

4401 Ford Avenue, Suite 1300,

Alexandria, VA 22302-1432

703-600-7600

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Student Body Diversity

Cincinnati

0% American Indian or Alaska Native
0% Asian/Native/Hawaiian/Pacific Islander
2% Black or African American
0% Hispanic Latino
98% White
0% Two or more races
0% Race/ethnicity unknown
0% Non-resident alien

Pell Student Body Diversity-September 1, 2009- August 31, 2010

Cincinnati

22 White Female

Student Body Diversity

Indianapolis

0% American Indian or Alaska Native
0% Asian/Native/Hawaiian/Pacific Islander
6% Black or African American
6% Hispanic Latino
87% White
1% Two or more races
1% Race/ethnicity unknown
0% Non-resident alien

Pell Student Body Diversity-September 1, 2009- August 31, 2010

Indianapolis

1 White Male
28 White Female
9 Black or African American Female
1 Two or more races
1 Asian/Native/Hawaiian/Pacific Islander

Obtaining Title IV Aid

The Aveda Fredric's Institute is eligible to participate in the Title IV Federal Student Aid program administered by the U.S. Department of Education; for those who qualify. Please see the directions below to obtain Title IV Aid. The money provided through these programs can be in the form of grants, loans, or combination of any of these programs. Grants are monies given by the United States Government. They do not have to be repaid. Loans are borrowed money. They must be repaid with interest. Please contact the Financial Aid Office for more details. Please follow the steps listed below to apply for Financial Aid

1. Apply for a pin # at www.pin.ed.gov
2. Complete a Free Application for Federal Student Aid- FAFSA www.fafsa.ed.gov
3. Accept the amount on the Financial Aid Award letter
4. Contact the Financial Aid Office to start the process
Cincinnati 513-533700
Indianapolis 317-578-5500

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Entrance Counseling Policy

Before receiving a student loan at the Institute, borrowers must complete an entrance counseling session. This quick and easy interactive counseling session provides useful tips and tools to help you develop a budget for managing your educational expenses and helps you to understand your loan responsibilities.

This online entrance counseling session will take about 20-30 minutes to complete. Students must visit www.studentloans.gov to complete their entrance counseling before receiving a student loan.

Exit Counseling Policy

Prior to graduating or leaving the Institute, borrowers are required to complete an exit counseling session. This online exit counseling session has been created to make sure that you understand your rights and responsibilities as a Direct Loan borrower.

Student must visit www.studentloans.gov to complete their exit counseling.

State Grant Assistance

The Institute does not receive State Grant assistance for either locations.

Title IV/Preferred Lender Code of Conduct

ESSENTIAL EDUCATIONAL CONCEPTS

DBA AVEDA FREDRIC'S INSTITUTE

Title IV Aid - School Code of Conduct Policy

The Aveda Fredric's Institute strives to educate, counsel, and provide financial resources to all students so that they may achieve their higher-learning goals to be prepared for careers in the fields of cosmetology and esthology.

In compliance with the federal law, Aveda Fredric's Institute officers, employees, and agents shall maintain exemplary standards of professional conduct in all aspects of carrying out his or her responsibilities, including all dealings with any entities involved in any manner in student financial aid, regardless of whether such entities are involved in a government sponsored, subsidized, or regulated activity.

Any officers, employees and agents shall refrain from:

1. Entering into any revenue-sharing arrangements with any lender.
2. Soliciting or accepting any gift from a lender, guarantor, or servicer of education loans. For purposes of this prohibition, the term "gift" means any gratuity, favor, discount, entertainment, hospitality, loan, or other item having a monetary value of more than a de minimus amount.
3. Accepting from any lender or affiliate of any lender any fee, payment, or other financial benefit (including the opportunity to purchase stock) as compensation for any type of consulting arrangement or other contract to provide services to a lender or on behalf of a lender relating to education loans.
4. Assigning, through award packaging or other methods, the borrower's loan to a particular lender; or refuse to certify, or delay certification of, any loan based on the borrower's selection of a particular lender or guaranty agency.
5. Requesting or accepting from any lender any offer of funds to be used for private education loans, including funds for an opportunity pool loan, to students in exchange for the institution providing concessions or promises regarding providing the lender with specified number of loans, volume, or a preferred lender arrangement for such loans.
6. Requesting or accepting from any lender any assistance with call center staffing or financial aid office staffing.
7. Receiving anything of value from the lender, guarantor, or group of lenders or guarantors for any employee who is employed in the financial aid office, or who otherwise has responsibilities with respect to

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education loans or other student financial aid, and who serves on an advisory board, commission, or group established by a lender, guarantor, or group of lenders or guarantors, except that the employee may be reimbursed for reasonable expenses incurred in serving on such advisory board, commission, or group.

Any officers, employees or agents pledges to diligently:

1. Help students seek, obtain, and make the best use of all financial resources available and provide services that do not discriminate on the basis of race, religion, color, financial status, sex, ethnic origin, age, veteran status or sexual orientation.
2. Respect and protect the confidentiality the students records and of the economic circumstances of the student and student's family. Information will be released only on the written consent of the student and/or student's family, and all policies and procedures shall protect the student's right of privacy.
3. Commit to the highest level of ethical behavior and refrain from conflict of interest or the perception thereof.⁹

Self Certification

The Truth in Lending Act (TILA) requires that before a private educational lender may consummate a private education loan (Sallie Mae) for a postsecondary student, the private education lender must obtain the completed and signed Self-Certification Form from the applicant. Every student must complete this form before accepting a loan and return it to Sallie Mae before they can process.

FERPA Policy

In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974 the school follows policies that:

(1) The right to inspect and review the student's education records within 45 days of the day the Institute receives a request for access. A student should submit to the Director of Education a written request that identifies the record(s) the student wishes to inspect. The Director of Education will make arrangements for access and notify the student of the time and place where the records may be inspected

(2) The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the Institute to amend a record should write the Director of Education, clearly identify the part of the record the student wants changed, and specify why it should be changed. If the Institute decides not to amend the record as requested, the Director of Education will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

(3) The right to provide written consent before the Institute discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent. The Institute discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the Institute in an administrative, supervisory, academic or research, or support staff position; a person or company with whom the Institute has contracted as its agent to provide a service instead of using Institute employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Advisory Committee; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the Institute.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Institute to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

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Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

The Institute requires written authorization from a student or parent or guardian (in case of a minor) or graduate in order to release academic, attendance, enrollment status, financial aid and/or any other information to agencies, prospective employers, or any other party seeking information about the student. NACCAS reserves the right to inspect student records for any accreditation purposes. The institute requires written consent from the student or guardian for release of records in response to each third party request unless otherwise required by the law.

Academic Program Changes/Facilities/Staff

There are no changes to the programs/facilities/staff

VERIFICATION POLICIES AND PROCEDURES

The Central Processing System (CPS) randomly selects financial aid applications for a process called "verification." The Financial Aid Office will verify all applications selected by the federal processor. In addition, the Financial Aid Office may verify any application that appears to have inaccurate or conflicting information even though it was not selected by the federal processor.

Financial aid applicants selected for verification must comply with the verification procedures set forth in the Federal regulations. Applicants will be notified that they have been selected for verification, either by the Federal Processor through a comment on the Student Aid Report (SAR) or by Aveda Fredric's Institute through a letter and/or e-mail.

Aveda Fredric's Institute will use the Federal Verification Worksheet. The verification worksheet will be available by paper in the Financial Aid Office. The completed worksheets, along with the proper support documentation, must be returned to the Financial Aid Office 30 days after the student has been notified or prior to starting school. The Financial Aid Office will follow the procedures outlined in the Federal Financial Aid Handbook to complete the verification process.

Items to be Verified:

- Adjusted Gross Income (AGI)
- Federal Income Tax Paid
- Number of Family Members in the Household
- Number of Family Members Attending College at least half-time

Untaxed Income:

- 1) Child support
- 2) Pensions & IRA/Keogh deductions
- 3) Interest on Tax-free bonds
- 4) All other untaxed income included on the Federal tax return; excluding information on the schedules.

Failure to provide the requested documentation will result in discontinued processing of the financial aid application. Conflicting data must be verified before the process can be completed. Title IV aid will not be disbursed until the verification process has been completed by the Financial Aid Office.

Corrections to data will result in a recalculation of eligibility. If the recalculation results in a change to the Expected Family Contribution, the Financial Aid Office will submit the corrections electronically to the Federal Processor. When the corrected Institutional Student Information Record (ISIR) is received, the awarding process will continue and financial aid eligibility will be determined from the new ISIR. The student will be notified of any corrections via a revised Student Aid Report from the Federal Processing Center.

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Applicants who have submitted proper documentation and completed the verification process will receive an Award Notification from the Financial Aid Office. The Award Notification will serve as notification that the verification process has been completed. Any student who knowingly provides false or misleading information resulting in the receipt of Title IV funds may be reported to the United States Department of Education. Fraud or other criminal misconduct in connection with Title IV funding can result in a \$10,000 fine, imprisonment for up to five years, or both.

Aveda Fredric's Institute is an equal opportunity institution. Aveda Fredric's Institute does not discriminate against any student, employee or applicant on the basis of race, color, national origin, sex, disability, religion, or age in employment and education opportunities, including but not limited to admission decisions. Aveda Fredric's Institute has designated an individual to coordinate the nondiscrimination efforts to comply with regulations implementing Title VI, VII, IX, and Section 504.

High School Diploma Policy

As a condition for enrollment, the Aveda Fredric's Institute requires that students provide valid proof of education. This includes a copy of a prospective student's high school diploma, high school transcript or a General Equivalency Diploma ("GED"). The Institute does not accept Ability to Benefit ("ATB") students. The Ohio Education Department recognizes state registered home school programs with a state ID that is recorded on their official diplomas.

If high school information appears to be questionable an official transcript will be requested and evaluated by the director of admissions prior to enrolling the student. Particular attention shall be paid to situations involving online programs, older adult learners, or in situations where several students from the same online school have sought enrollment.

Upon receipt, the director of admissions shall review the transcript with particular attention to the student's date of entry and graduation date. Sufficient time lapse should occur between such dates.

If the high school information cannot be verified, the student will be required to take and pass a GED test prior to enrollment.

Refund/Withdrawal Policy*pg 38-39 course catalog**

Refund Step Process

Step 1: Return to Title IV Policy applied first.

Step 2: Student account updated.

Step 3: Refund calculation.

Return to Title IV Policy

The Federal Return of Title IV funds formula (R2T4) dictates the amount of Federal Title IV aid that must be returned to the federal government or the lending institution by the school and/or the student. The federal formula is applicable to an eligible student receiving federal aid when that student withdraws on or before the 60% point in time in the payment period. If a student does not begin training, the R2T4 formula does not apply.

For official withdrawals a student's withdrawal date is the date the school received notice from the student that they are withdrawing.

For unofficial withdrawals a student's withdrawal date is their last day of physical attendance.

The school's determination that a student is no longer in school for unofficial withdrawals is determined no later than 30 days after the end of the payment period, the academic year, or end of the program, whichever is earlier.

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The federal formula requires a Return of Title IV calculation if the student received or could have received (based on eligibility criteria) federal financial assistance in the form of Pell Grants, Stafford Loans or Plus Loans and withdraws on or before completing 60% of the payment period. The percentage of Title IV aid earned is equal to the percentage of the payment period that was completed as of the withdrawal date if this occurs on or before the 60% point of time. The percentage that has not been earned is calculated by subtracting the percentage of Title IV aid earned from 100%.

The percentage of the payment period completed is calculated by the number of clock hours the student was scheduled to complete in the payment period as of the withdrawal date divided by the total number of clock hours in the payment period.

The amount to be returned is calculated by subtracting the amount of Title IV assistance earned from the amount of Title IV aid that was or could have been disbursed as of the withdrawal date.

If a student receives less Title IV funds than the amount earned, the school will offer the student a disbursement of the earned aid that was not received at the time of their withdrawal which is a post withdrawal disbursement. Post withdrawal disbursements may be offered if eligible from Pell Grant funds first if eligible. If there are current educational costs still due the school at the time of withdrawal, a Pell Grant post withdrawal disbursement will be credited to the student's account.

Any Pell Grant funds in excess of current educational costs may be offered if eligible to the student. Any federal loan program funds due in a post withdrawal disbursement must be offered to the student and the school must receive the student's permission before crediting their account.

The following Title IV refund distribution is used for all Financial Aid students due a refund:

1. Unsubsidized Federal Stafford Loan
2. Subsidized Federal Stafford Loan
3. Unsubsidized Direct Stafford Loan
4. Subsidized Direct Stafford Loan
5. Federal Perkins Loan
6. Federal PLUS Loan
7. Direct PLUS Loan
8. Federal Pell Grant
9. FSEOG

Refunds will be made to the federal programs within 30 days of the date of determination.

The statute requires that a student is responsible for all unearned Title IV program assistance that the school is not required to return. This is determined by subtracting the amount returned by the school from the total amount of unearned Title IV funds to be returned.

Refund Policy

A. An applicant not accepted for training by the school shall be entitled to a refund of all monies paid, with the exception of the application fee.

B. If a student (or in the case of a student under legal age, his/her parent or guardian) cancels his/her enrollment and requests his/her money back in writing, within three business days of the signing of the enrollment contact, all monies collected by the school shall be refunded with the exception of the application fee. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered to the school administrator/owner in person. This policy applies regardless of whether or not the student has actually started training.

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C. If a student cancels his/her contract after three business days of signing the enrollment contract; and prior to entering classes; then he/she shall be entitled to a refund of all monies paid to the school less the \$50 application fee and \$300 registration fee.

D. For students who enroll in and begin classes, the following schedule of tuition adjustment applies:

Percentage of scheduled time to total time of course and amount total school tuition owed:

% of scheduled time to total time of course	Tuition Owed
0.01% to 4.9%	20%
5% to 9.9%	30%
10% to 14.9%	40%
15% to 24.9%	45%
25% to 49.9%	70%
50% and over	100%

Enrollment time is defined as the time between the actual starting date and the date of the student's last day of physical attendance in school. Any monies due to the applicant or student shall be refunded within thirty (30) days of formal cancellation by the student, as defined in item (B) or formal termination by the school, which shall occur no more than thirty (30) days from the last day of physical attendance, or in the case of a leave of absence, the scheduled date of return. In the case of a leave of absence, when a student notifies the school that he/she will not be returning, the date of withdrawal shall be earlier of the date of expiration of the leave of absence, the date the student notifies the institution that he/she will not be returning; or the date that the student was expelled by the institution.

E. If the student does not notify the school that he/she is withdrawing, formal termination shall be based on monitoring of participation determined by the institution.

- academic counseling and advising
- class examinations
- tutorials
- computer-assisted instruction
- other academically related activities

Any monies due to a student who unofficially withdraws from the institution shall be refunded within (30) days of a determination by the institution that the student has withdrawn without notifying the institution.

In official cancellations or withdraws, the cancellation date will be determined by the postmark on written notification, or the date said information is delivered to the school/administrator/owner in person.

F. When situations of mitigating circumstances are in evidence, the school may provide a refund, which exceeds this refund policy.

G. The cost of the kit and supplies is not included in tuition adjustment computations. These items become the property of the student and are non-refundable.

H. If the school is permanently closed and no longer offers instruction after a student has enrolled, the student shall be entitled to a pro-rata refund of tuition.

I. If a course is cancelled subsequent to a student's enrollment, the school shall, at its option:

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1. Provide a full refund of all monies paid; or
2. Provide for completion of the course.

Transfer of Credit*Page 26 Course Catalog**

Applicants who transfer into the Institute are considered on an individual basis. The Institute may, at its discretion, refuse transfers if admission requirements including tuition cannot be met. Students who attend the Institute can have their hours transferred and released to State Board, as long as their tuition obligations have been paid.

Copyright Materials & Infringement Policy

The Institute expects that all students and employees adhere to the United States Copyright Act (title 17 United States Code) and the related acts, which further define the proper use of copyrighted materials.

These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement. Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see

Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

For more information, please see the Web site of the U.S. Copyright Office at www.copyright.gov, especially their FAQ's at www.copyright.gov/help/faq.

Federal Trade Commission (FTC) – www.ftc.gov/bcp/edu/pubs/consumer/alerts/alt128.shtm

Computers located in the student library area are for student use. It is against school policy for students to copy or share copyrighted material. This includes unauthorized peer to peer file sharing. It is prohibited for students to use the schools information technology systems for these activities.

Campus Crime Report Distribution

The Institute will publish a security report by **October 1st** to every student/prospective student/staff member upon request. This will also be available on the student services board. A copy of the Aveda Fredric's Institute Annual Security Report may be requested by the Administrative/Student Services office. This report includes statistics for the previous year concerning reported crimes that occurred on-campus; property owned or controlled by the Aveda Fredric's Institute; within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault and other matters. You can obtain a copy of this report by contacting the Administrative/Student Services office.

2010 Cincinnati Campus Safety & Security Reports

Types of Offenses

Criminal Homicide	0
Murder and Non-Negligent Manslaughter	0
Negligent Manslaughter	0
Forcible Sex Offense	0
Non-Forcible Sex Offense	0
Robbery	0
Aggravated Assault	0
Burglary	0
Motor Vehicle Theft	0
Arson	0
Hate Crimes	0

2010 Indianapolis Campus Safety & Security Reports

Aveda Fredric's Institute Consumer Information & Disclosures

Types of Offenses

Criminal Homicide	0
Murder and Non-Negligent Manslaughter	0
Negligent Manslaughter	0
Forcible Sex Offense	0
Non-Forcible Sex Offense	0
Robbery	0
Aggravated Assault	0
Burglary	0
Motor Vehicle Theft	0
Arson	0
Hate Crimes	0

Emergency Response/Evacuation

If there is an emergency or dangerous situation that occurs on the campus, the student/staff must immediately dial 911 and notify the closest Administrative/Student Service office. The Aveda Fredric's Institute will, without delay will determine the content of the notification and inform the entire campus, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. Please contact a staff member, Administrative/Student Services, if there is a significant emergency. They will determine the content of the notification, and initiate the notification system. This list of people will include:

Cincinnati Contacts

Dede Mounce 513-533-0700 x1504
Colleen Gambrel 513-533-0700 x1323
Julie Holzberger 513-533-0700 x1231
Frederic Holzberger 513-533-0700x1114
Gary Trame 513-533-0700x1116
Deana Kozel 513-533-0700x1161
Diane Palumbo 513-533-0700x1504

Indianapolis Contacts

Diane Palumbo-Director 317-578-5500 x5589
Connie Gumino-Student Services 317-578-5500 x5519
Courtney Hughes-Admissions 317-548-5500 x5591
Frederic Holzberger 513-533-0700 x 1114
Gary Trame 513-533-0700 x1161

THE CLERY ACT

The Clery Act requires higher education institutions to give timely warnings of crimes that represent a threat to the safety of students or employees and to make public their campus security policies.

Timely Emergency Warnings

The Administrative/Student Services team will be responsible for issuing a warning to the campus. The warning will be issued through our information celebration weekly meeting held with staff and students. This warning will also be located on our information bulletin board which is located in our student café area. Anyone with information warranting a timely warning should report the circumstances to the Aveda Fredric's Institute by phone at (Cincinnati) 513-533-0700 x1502 or x 1323 (Indianapolis) 317-578-5500 x5589 or x5519. In the event an emergency warning should occur, students and staff will be notified immediately through verbal communication/student pagers/local media/website and posting by the time clocks to assure all students and staff are aware of the warning. This posting will be conducted and issued by the Student Services team and/or appropriated Aveda Fredric's Institute staff member.

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Drug & Alcohol Abuse Prevention

"The Institute is a drug-free environment. No alcoholic beverages or illegal drugs are permitted in or around school property. Any student suspected of being under the influence will be sent home for the day. (The decision to dismiss a student is solely at the discretion of the Institute and need not be supported by actual proof of drug/alcohol abuse.) It is unlawful to sell, furnish or provide alcohol to anyone under the age of 21 according to the State of Ohio. Any student distributing illegal or prescribed drugs to other students will be immediately and permanently dismissed. The local CPD/IPD will be notified of any suspected distribution of illegal substances. Students taking over-the-counter medication that may affect functioning should inform the instructor."

"Student Participation may be terminated by School for the following causes: Possesses and/ or distributes alcohol or drugs in or around school property."

Prevention Programs

Students and Employees are referred to the Administration/Student Services office to receive information on referral numbers. This information is accessible on the student services board located in the student lunch area.

Universal Crisis and Drug Abuse Hotline

1-800-392-0280

Cincinnati Contact Information

A1-Anon/A1 Ateen (24) hour	513-771-4070
AA (24 hour)	513-861-9966
Alcoholism Council	513-281-7880
Drug & Poison Control	513-558-5111
Tough Love (Parent Support)	513-261-8148
Youth Counseling (8:30-5:00 M-Th)	513-281-7880

Indianapolis Contact Information

Indiana Prevention Resource Center	812-855-1237
Indiana Drug & Poison Control	217-333-2053
AA	317-632-7864
Counseling Associates	317-466-1516

Aveda Fredric's Institute Consumer Information & Disclosures

ISBN Textbook Information

Program	Product	Language	Warehouse Code	Copyright	Edition	ISBN	Cover	Price
Salon Fundamentals Cosmetology	Course book	English	SF01V2	2009, 2010	2	978-1-934636-66-4	soft	\$79.70
Salon Fundamentals Cosmetology	SSG	English	SF01SG	2000	1	978-1-934636756	soft	\$54.80
Salon Fundamentals Cosmetology	LEP	English	SF01V2LEP	2010	2	978-1-934636-78-7	Soft	\$65.20
Salon Fundamentals Esthetics	Course book	English	SF02V2T	2004	2	978-0-9742723-1-3 0-9742723-1-0	previous editions hard cover, current: soft	\$75.90
Salon Fundamentals Esthetics	SSG	English	SF02V2SSG	2004	1	978-0-9742723-7-5 0-9742723-7-X	soft	\$58.70
Salon Fundamentals Esthetics	LEP	English	SF02V2LEP	2004	1	978-0-9742723-6-8 0-9742723-6-1	soft	\$41.40

Vaccination Policy

The Institute requires no information regarding vaccinations from potential students to attend school.

Voter Registration

Voter registration forms are available upon request in the financial aid office.

Visit this website for voter registration information:

<http://www.eac.gov/assets/1/Page/National%20Mail%20Voter%20Registration%20Form%20-%20English.pdf>

Services for Students with Disabilities

Students are encouraged to contact the Institute to determine if their needs can be fulfilled through the programs offered by the school. This would include their classroom performance capabilities and have reasonable placement potential following graduation.

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Satisfactory progress in attendance and academic work is a requirement for all students enrolled in the Aveda Institute. NOTE: Students receiving funds under any federal Title IV financial aid program must maintain satisfactory progress in order to continue eligibility for such funds. This Policy is intended to comply with all applicable rules and regulations applicable to students eligible to receive Title IV federal student financial aid. In the event that any provision of this Policy conflicts with any rules or regulations in effect with respect to Title IV federal student financial aid, the rules and regulations of Title IV shall apply.

ATTENDANCE PROGRESS

Full-time: MAXIMUM TIME: The maximum time a student has to complete is 125% of the program length.

	CONTRACTED	COMPLETION MAXIMUM
Cosmetology	=41 weeks 1500 hours	53 weeks
Managing Manicuring	=8 weeks 300 hours	10 weeks
Managing Cosmetology	=8 weeks 300 hours	10 weeks
Managing Esthiology	=20.25 750 hours	25 weeks

ATTENDANCE: In order to be considered making satisfactory progress, all students must be in compliance with the Institute's attendance policy; and (ii) complete the program within the maximum time frame. A leave of absence may extend the student's contract period and maximum time frame by the same number of days of the leave of absence.

ACADEMIC PROGRESS

The following factors will be measured to determine academic progress:

Theory work (test grades, homework, etc.)
Practical work
Clinic work

Theory and practical work will be graded according to the following scale:

GRADING SCALE:

100-98 A+ Honor Roll
97-95 A Honor Roll
94-92 A-
91-89 B+
88-86 B
85-83 B-
82-80 C
79-77 D
76-Below F

Students must maintain a cumulative 80 % GPA (minimum cumulative grade point average of 80% in theory and practical/clinical work) in order to be considered making satisfactory progress.

DETERMINATION OF PROGRESS

The Cosmetology Course is divided in 4 evaluation periods. Students are evaluated in attendance and academics at the completion of 13 weeks (481 hours), 25 weeks (962 hours), 32 weeks (1231 hours) and 39 weeks (1500 hours)

The Managing Cosmetology Course is divided in 2 evaluation periods 4 weeks (148 hours) 8 weeks (300 hours) .

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The Managing Esthology Course is divided in 2 evaluation periods 10 weeks (376 hours) 20 weeks (750 hours)

The Managing Manicuring Course is divided into 2 evaluation period at the completion of 4 weeks (148 hours) 8 weeks (300 hours)

If a student is making satisfactory progress of an 80 % or higher at evaluation time, the said student is considered making satisfactory progress until the next evaluation period and will be eligible for Title IV funding. If a student is not making satisfactory progress at the evaluation time, the said student will be placed on warning status with academic plan until the next evaluation period.

SATISFACTORY PROGRESS WARNING AND PROBATION STATUS

Students who do not achieve the academic and attendance requirements at an evaluation period will be placed on **warning status (with an academic plan)** until the next scheduled evaluation. During the warning period the student will be deemed making satisfactory progress and Financial Aid will continue. At the next scheduled evaluation period, if the student has not regained satisfactory progress the student will be placed on **probation. The student has the right to appeal their probation status, detailing why they should be reconsidered to be eligible for Title IV Funds.**

STUDENTS RECEIVING TITLE IV FUNDS

Students who are receiving Title IV funds and who have not achieved satisfactory progress in academics or attendance, while on probation with academic plan is eligible for Title IV aid until satisfactory progress evaluation.

APPEALS

Students may appeal the satisfactory progress determination by filing a written appeal to the Director of the Institute within three (3) business days of the determination. The appeal should include the reason(s) why the student believes the decision should be reversed and provide any supporting documentation. An appeal hearing will take place within five (5) days of the receipt of the written appeal. The Institute Director will make a decision within three (3) business days of the hearing. The decision will be final and will be communicated to the student in writing. If a student prevails on appeal, the student will be considered to be making satisfactory progress and Financial Aid will continue. If the appeal is denied, the student will lose Financial Aid until the next scheduled satisfactory academic progress evaluation.

A STUDENT WHO RE-ENTERS SCHOOL WILL RETURN MAKING THE SAME SATISFACTORY PROGRESS AS WHEN THE STUDENT WITHDREW, WAS TERMINATED, OR RETURNS FROM AN OFFICIAL LEAVE OF ABSENCE.

Reinstatement:

Students who now have an 80% or above SAP who lost their Title IV can reinstate their aid by contacting the Financial Aid Director to show that they are in compliance with SAP.

Repetitions and Non-Credit Remedial Courses:

Have no effect on satisfactory progress in the school. Incomplete grades are recorded for each phase grading period. Students are encouraged to makeup missed assignments.

INDIANAPOLIS SATISFACTORY PROGRESS POLICY*Page 28-29 Course Catalog**

AVEDA FREDRIC'S INSTITUTE INDIANAPOLIS SATISFACTORY PROGRESS POLICY

Satisfactory progress in attendance and academic work is a requirement for all students enrolled in the Aveda Institute.

NOTE: Students receiving funds under any federal Title IV financial aid program must maintain satisfactory progress in order to continue eligibility for such funds. This Policy is intended to comply with all applicable rules and regulations applicable to students eligible to receive Title IV federal student financial aid. In the event that any provision of this Policy conflicts with any rules or regulations in effect with respect to Title IV federal student financial aid, the rules and regulations of Title IV shall apply.

ATTENDANCE PROGRESS

Full-time: MAXIMUM TIME: The maximum time a student has to complete is 125% of the program length.

	CONTRACTED	COMPLETION
Cosmetology	=40 weeks 1500 hours	50 weeks

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Manicurist	=12 weeks 450hours	15 weeks
Esthiology	=20.25 weeks 700 hours	25 weeks
Instructors	=26 weeks 1000 hours	35.5 weeks

ATTENDANCE: In order to be considered making satisfactory progress, all students must be in compliance with the Institute's attendance policy; and (ii) complete the program within the maximum time frame. A leave of absence may extend the student's contract period and maximum time frame by the same number of days of the leave of absence.

ACADEMIC PROGRESS

The following factors will be measured to determine academic progress:

Theory work (test grades, homework, etc.)
Practical work
Clinic work

Theory and practical work will be graded according to the following scale:

GRADING SCALE:

100-98 A+ Honor Roll
97-95 A Honor Roll
94-92 A-
91-89 B+
88-86 B
85-83 B-
82-80 C
79-77 D
76-Below

Students must maintain a cumulative 80 % GPA (minimum cumulative grade point average of 80% in theory and practical/clinical work) in order to be considered making satisfactory progress.

DETERMINATION OF PROGRESS

The Cosmetology Course is divided 4 evaluation periods. Students are evaluated after each of these periods, 507 hours (13 weeks), 975 hours (26 weeks), 1248 hours (32 weeks) and 1,500 hours (39 weeks).

The Manicurist Course is divided into 2 evaluation period at 225 hours(6 weeks) and 450 hours (12 weeks).

The Esthiology Course is divided into 2 evaluation period at 350 hours (9 weeks) and 700 hours (18 weeks).

The Instructors Course is divided into 2 evaluation period at 500 hours (13 weeks) and 1000 hours (26 weeks).

If a student is making satisfactory progress of an 80 % or higher at evaluation time, the said student is considered making satisfactory progress until the next evaluation period and will be eligible for Title IV funding. If a student is not making satisfactory progress at the evaluation time, the said student will be placed on warning status with academic plan until the next evaluation period.

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Students who do not achieve the academic and attendance requirements at an evaluation period will be placed on **warning status (with an academic plan)** until the next scheduled evaluation. During the warning period the student will be deemed making satisfactory progress and Financial Aid will continue. At the next scheduled evaluation period, if the student has not regained satisfactory progress the student will be placed on **probation. The student has the right to appeal their probation status, detailing why they should be reconsidered to be eligible for Title IV Funds.**

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